

# SPEAKER INFORMATION

Thank you for your interest in presenting at SharePoint Saturday Honolulu. SharePoint Saturday is a community event that is free of charge to all registered attendees and a not-for-profit event.

Please submit your sessions by navigating to and logging into:

<http://www.spsevents.org>

Create a profile (speakers bio) as this will be required to complete a session submission. Once completed, navigate to the Honolulu event page found here:

<http://www.spsevents.org/city/Honolulu/2018/>

Click the Select Fancy speaking in Honolulu? link in the banner or follow this link to submit a session:

[http://www.spsevents.org/city/Honolulu/2018/\\_layouts/15/SPSEvents/Speakers/SessionForm.aspx](http://www.spsevents.org/city/Honolulu/2018/_layouts/15/SPSEvents/Speakers/SessionForm.aspx)

If you have any questions or concerns please email [spshnl@live.com](mailto:spshnl@live.com). Speaker submissions must be received **no later than April 15, 2018**. Please only use one form per speaker.

## SESSION GUIDELINES

There will be 4 primary content tracks – Session Track: (1) IT Pro (2) Developer (3) End-User (4) Business/Third Party Showcase. When submitting your speaking session, please specify which track is the best fit. Session Level can fall in the range of 100 (introductory level) to 400 (advanced deep dive level).

As you submit your session, think of your audience: you are writing your session titles and abstracts for the people you want to come and see your session, not the event organizers. For most sessions, what you put on this submission form will be the exact text used for the published schedule. Use your abstract to sell your session to the attendees, and you will be that much more likely to get the opportunity to speak.

Here is some advice when submitting your sessions:

- Submit more than one session! We expect to receive more sessions than we expect to accommodate and the more options you give us, the greater the likelihood that you will be selected.
- We expect to have real-world, case-study sessions. If you have a great SharePoint story to share, consider submitting it as a session.
- Don't assume that your session needs to be on the latest-and-greatest features of SharePoint 2016. Content that is relevant for SharePoint 2013 is still in demand, especially by the military.